



PAPUA NEW GUINEA UNIVERSITY OF TECHNOLOGY

DEPARTMENT OF COMMUNICATION & DEVELOPMENT STUDIES

CD 424 – PROJECT PLANNING AND MANAGEMENT

SEMESTER 2 EXAMINATION

DATE: 28 October, 2022

MARKS: 100

WEIGHTING: 50%

INSTRUCTIONS:

1. Write your Student ID No., Name, Subject Code (CD 424), Course of Study (Project Planning and Management) & Year of Study (BACD 4), Examination Date, and Signature on the ANSWER BOOKLET. DO IT NOW!
2. You have 10 minutes reading time and 3 Hours to do the **EXAM**.
3. There are 4 **SECTIONS** with 24 **QUESTIONS** in this exam. You are required to answer **ALL** questions IN Section 1-3. In **Section 4**, you are to answer ONLY 5 of the six questions. The marks are indicated next to each question. Write ALL answers to the questions in the ANSWER BOOKLET provided. No additional material will be attached to the answer booklet.
4. **NO ELECTRONIC DEVICES, MOBILE PHONES and BAGS** are allowed in the room. **ONLY** your stationery (i.e. ruler, biros) is allowed. Place your ID card next to you to be checked by the Exam Invigilator.
5. **RULE a line** through any mistakes; correction fluid is not allowed. No additional papers will be provided; you are to use the blank side of the exam sheets for rough work.
6. Check that you have **pages numbered 1 to 4 on your Exam Paper**. The exam contents are as follows:

SECTION	QUESTION NO.	PAGE NO.	MARKS
1. True or False	1-5	2	10
2. Multiple Choice	6-11	2-3	30
3. Short Answer Questions	12-18	3	35
4. Short Essay Questions	19-24	3-4	25
			TOTAL = 100

SUBJECT EXAMINER: MR GEORGE H. WRONDIMI

Part A: True or False Questions. Answer All Questions. And each question carry's a value of two (2) marks

- | | |
|--|---------------|
| 1. Planning and Management functions are inter-related | True or False |
| 2. A Planner cannot be a Manager | True or False |
| 3. Time is a resource in management practices | True or False |
| 4. PNG Time is a Time-Waster | True or False |
| 5. SWOT Analysis is a tool for planning | True or False |
-

PART B: MULTIPLE CHOICE QUESTIONS: Answer All questions. Each question carry's a value of five (5) marks.

6. Management starts with;
- My parents
 - My course mates
 - Me
 - All managers
7. Which one of these is Not a function of management;
- Planning
 - Having a vision
 - Controlling
 - Guiding
8. In Time Management practices, spending a Quiet Hour means,
- Keeping everyone quiet
 - Having a holiday
 - Giving time for personal reflections
 - Taking your lunch breaks during working days
9. In general management practices, the behavioural approaches of managers are mostly oriented towards;
- People and tasks
 - Time and money
 - Staff and resources
 - None of the above
10. Which one of these is NOT a function of management and planning;

- a) SWOT Analysis
- b) Budget Preparation
- c) Road Construction
- d) Conducting a meeting

11. Which of these is a Tool for project planning;

- a) A hammer
- b) A project proposal
- c) A policy decision
- d) The 5-W and 1-H Theory

PART C: SHORT ANSWER QUESTIONS: Answer All Questions. Each question carry's a value of five (5) marks

12. Give four examples of good management practices

13. What is the definition of Time Waster?

14. A good manager must have an open-door policy. Discuss this statement

15. Who are the two key, influential persons involved in the entire project planning and management cycle?

16. In the field of management, who is the manager, and who is the sub-ordinate?

17. Accountability and transparency is part of good management practices. Discuss this statement with example in support of your discussions

18. Planning starts with you. What does this statement mean to you?
.....

PART D: SHORT ESSAY QUESTIONS. Do ONLY FIVE of the essay questions. Each of the question carry's a value of five (5) marks.

19. Draw the Management Triangle and name the groups of people involved in that triangular relationship.

20. Time is an Asset. Discuss this statement with supportive examples.

21. The Unitech Vice Chancellor is a planner and NOT a manager. Do you agree or disagree? Give reasons to justify your answer

22. If I can manage my personal and study lives well, I can manage my community's affairs well when I graduate? Discuss this statement with reasons and examples in support of your discussions.

23. ***“If you don’t plan, you plan to fail”***. What does this slogan or catch phrase mean to you? Discuss it and provide evidence to support your views.
24. The current Prime Minister of PNG (Hon. James Marabe) is managing the nation’s economy well. Give a **qualitative** answer to this question, with some examples as evidence.

END OF THE EXAMS

!!!!!!!!!!GOOD LUCK!!!!!!!!!!