

THE PAPUA NEW GUINEA UNIVERSITY OF TECHNOLOGY  
THE DEPARTMENT OF ARCHITECTURE AND CONSTRUCTION MANAGEMENT  
SECOND SEMESTER EXAMINATION  
THIRD YEAR BACHELOR IN CONSTRUCTION MANAGEMENT  
CM328 – CONTRTACT ADMINISTRATION

Room: ST1  
Date: Wednesday 25<sup>th</sup> October, 2023  
DURATION: 3 Hours  
Time: 12:50pm – 16:00pm

Instructions to Candidates

1. You have 10 minutes to read the paper. Do not begin writing during this time.
2. Fill in the Attendance Slip with your name and student I.D. number now
3. There are three (3) pages to this exam paper including the cover page.
4. **There are eleven (11) questions to this exam and you are to answer all these questions.**
5. ALL ANSWERS MUST BE WRITTEN IN THE ANSWER BOOK (S) PROVIDED
6. Each question must be answered starting on a New Page.
7. Notes and Textbooks are not allowed in the Test Room.  
Only materials allowed and to be brought in by students are;
  - Calculators
  - Pens, biros and pencils

WRITE YOUR NAME AND IDENTIFICATION NUMBER CLEARLY ON THE FRONT PAGE. DO IT NOW!

TOTAL MARKS = 40 MARKS

**Question 1**

**There are List the 7 Essential elements of a Contract. List any 4 out of the 7 Essential elements in a contract (4 marks)**

**Question 2**

**List the 4 elements to every successful tort case (4 marks)**

**Question 3**

**Name three (3) key elements or risks that contracts administration attempts to manage to ensure successful project completion (3 marks)**

**Question 3**

**State 2 each, the pros and the cons (the good and bad sides) of using lumpsum or fixed-price contracts (4marks)**

**Question 4**

**Explain why Contract Administration is important? (3 marks)**

**Question 5**

**When is a contract enforceable in court? (3 marks)**

**Question 6**

**List the 4 key weighted criteria when evaluating tenders (4 marks)**

**Question 7**

**There are 7 contracting phases/stages in Contract Administration. List any 4 out of the 7 contracting phases/stages (4 Marks)**

**Question 8**

**Explain what the Final Practical Certificate of Completion aims to achieve (2 marks)**

**Question 9**

**Explain the reasons for retention in Contract Administration (4 marks)**

**Question 10**

**If the Contractor is requesting a variation request. Give the steps and process involved in raising this request? (4 marks)**

**Question 11**

**Explain day works and when it is applied (1 mark)**

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**EXAMINATION QUESTIONS MASTER  
PAPERS**

**SEMESTER II 2023**