

The Papua New Guinea University of Technology  
Department of Architecture & Construction Management  
First Semester, 2024

**Construction Contract Administration (CM 512)**

**Final Exam**

Date: Wednesday 29 May, 2024  
Time: 12.50 PM  
Duration: 3 Hours

**Question No.1 (4 Marks)**

Figure shows Construction Documents for construction contract administration (CCA). Discuss the procedure precisely from bid stage to contract modifications. (Figure is attached)

**Question No.2 (4 Marks)**

Construction is the coordinated effort of everyone involved in delivering a successful project to the owner. Separately explain the main CCA participants (owner; architect/engineer; main contractor; subcontractors and suppliers) roles and responsibilities, as well as others' expectations for project success.

**Question No.3 (4 Marks)**

Preconstruction activities begin when the contractor has received an executed agreement or a notice to proceed ("Letter of Intent to Award"). Contract documents involve many preconstruction activities. Separately describe preconstruction activities such as Estimating Pass-off, Buyout, Award of Subcontracts, Notice to Proceed, and Preconstruction Submittals.

**Question No.4 (4 Marks)**

Effective meetings are an important part of contractor project management and CCA. Please explain and describe the types of meetings that are organized from preconstruction meetings through closeout meetings.

**Question No.5 (4 Marks)**

Construction disputes are disagreements or conflicts between stakeholders of a construction project. Briefly discuss the various origins of construction disputes as well as Alternative Dispute Resolution (ADR).

